



SHELTER RELIEF COUNSELLOR

Are you looking for opportunities to enhance your Social Service skills and experience? Do you want a change from full-time work or to 'keep your foot in the door' after retirement? Are you available on an as-needed basis to work day, evening, overnight and weekend shifts? Then Family Transition Place has the Shelter Relief Counsellor position for you!

Family Transition Place operates an Emergency Shelter for women and their children who are dealing with the effects of abuse. The shelter is located in Orangeville, Ontario.

Shelter Relief Counsellors are an important component of Family Transition Place's services and programs.

Relief Counsellors are responsible for providing:

- Crisis Line response and support
- Supportive one-on-one and group counselling;
- Information and referral to appropriate legal, medical and housing services and other community resources
- Completion of administrative tasks i.e. record keeping, intake procedures, reports
- Routine facility maintenance and security procedures

Qualifications:

- Post-Secondary Education in the Social Services field
- Understanding of violence against women and children issues
- Crisis intervention and problem solving skills
- Strong supportive counselling skills
- Good written and oral communication skills
- Knowledge of community resources and how to access them
- Basic knowledge of facility management
- Ability to work both cooperatively as a team member and independently with minimal supervision
- Skill in the use of a personal computer for word processing
- Vulnerable Sector Records Check
- Reliable transportation

Hours of Work:

- As-Needed basis within a rotating schedule of day, evening, overnight & weekend shifts.
- **Please note: Must be available for overnight shifts**
Must be available on short notice

Salary: \$22.00 - \$24.00 per hour

Family Transition Place is dedicated to achieving a workplace that is rooted in equity and is inclusive of a broad diversity of cultures, identities and abilities. Our feminist, family-first approach and commitment to compassion, respect, inclusion, continuous learning, and integrity ensure strong staff satisfaction. We strive for an inclusive culture by addressing biases and systemic oppression. Family Transition Place is committed to equity, diversity, and inclusion, welcoming applications from all qualified individuals, including those with diverse backgrounds and disabilities, with accommodation available upon request. Only candidates selected for an interview will be contacted.

Email: jobapplication@familytransitionplace.ca

Safety. Support. Hope. Building healthier communities – one relationship at a time.

follow us on:



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