



## **CUSTODIAN Full -Time**

Family Transition Place (FTP) operates an emergency shelter, counselling and outreach programs for women and their children. Under the supervision of the Project and Facilities Manager, the Custodian will be responsible for a variety of cleaning duties related to several FTP locations in the County of Dufferin and Town of Caledon.

### **Responsibilities will include:**

- Providing cleaning and maintenance services by performing daily, weekly, monthly and as-needed tasks for offices, meeting rooms and units at 20 Bredin Parkway, Orangeville, 2 satellite offices in Shelburne and Bolton, and transitional housing units in Orangeville

### **Qualifications:**

- Experience in large facility cleaning and upkeep
- Experience operating an industrial floor scrubber and carpet cleaner is considered an asset
- Understanding of WHMIS regulations and requirements
- Excellent time management skills, punctuality and attention to detail
- Safe Food Handling Certification is considered an asset
- Ability to interact with clients appropriately
- Ability to maintain appropriate professional boundaries

### **The successful candidate will be required to:**

- Provide a Vulnerable Sector Police Clearance Certificate and maintain clearance requirements during course of employment
- Have a valid driver's license, insurance and access to a reliable vehicle
- Have the ability to lift up to 30lbs unassisted

**Hours of Work:** 35 hours per week – Tuesday to Saturday

### **Compensation:**

- Salary Range \$21.00–\$26.00 per hour
- Employee Benefits

The successful candidate will join a compassionate and forward-thinking team of professionals. We provide an attractive benefits package that includes vacation, sick and personal time.

Our steadfast feminist and family-first approach guides the work we do. We are committed to ensuring that FTP continues to boast strong staff retention and satisfaction through consistent collaboration, communication, skills and culture development opportunities throughout our organization.

Our commitment to our internal agency values of compassion, respect, inclusion, continuous learning and integrity is unwavering, and we are striving to create a culture rooted in equity.

**Safety. Support. Hope.** Building healthier communities – one relationship at a time.

follow us on:



20 Bredin Parkway, Orangeville, Ontario L9W 4Z9 tel 519-942-4122 fax 519-942-8243  
www.familytransitionplace.ca Charity BN: 107376378RR0001





We are committed to unlearning biases and working towards undoing systemic racism and oppression towards Black, Indigenous, People of Colour, 2SLGBTQ+ and all marginalized identities.

We are focused on innovation and enhancement of our services for the people we support; we are equally focused on creating a workplace that 'works' for our staff. We are deeply proud of the culture we have developed and the staff who continue to help us shape it. We'd love to have you join us!

FTP is dedicated to achieving a workplace that reflects the diversity of the community it serves and welcomes applications from all qualified candidates. We thank all applicants, however only candidates selected for an interview will be contacted.

**Please forward your letter of application and resume by 4 pm, May 5, 2023 to:**

**Email:** [jobapplication@familytransitionplace.ca](mailto:jobapplication@familytransitionplace.ca)

**Fax:** 519-942-8243

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