



## FACILITY MAINTENANCE ASSISTANT

### Summer Contract

May 2, 2022 – August 19, 2022

Family Transition Place (FTP) operates an emergency shelter, counselling and outreach programs for women and their children. Under the supervision of the Facilities Supervisor, the Summer Contract Facility Maintenance Assistant will be responsible for performing a variety of duties related to maintaining a clean and safe environment for clients and employees. This employment opportunity is made possible through the Canada Summer Jobs Program.

#### Responsibilities will include:

- Grounds maintenance: lawn cutting, gardening, property clean up, etc.
- Facility maintenance: minor repairs, cleaning, inventory and organizing, etc.
- Food Service Assistance: food preparation, safe food handling
- Assisting Shelter, Outreach and Food & Nutrition staff as required and appropriate
- Maintain a clean and safe environment in accordance with IPAC principles

#### Qualifications:

- Youth (18 – 30 years of age)
- Ability to operate gas and / or electric lawn mower and trimmer, assorted small power tools and other gardening equipment.
- Knowledge in the use of cleaning supplies, equipment and appliances.
- Experience with safe food handling practices (certification not required, but considered an asset)
- Proof of full COVID vaccination
- Reliable transportation (own vehicle and driver's license not required, but considered an asset)

**Hours of Work:** 35 hours per week

**Wages:** \$15.50 per hour

**Please Note:** There are two positions available. These positions are dependent on FTP receiving Canada Summer Jobs grant funding.

FTP is dedicated to achieving a workplace that reflects the diversity of the community it serves and welcomes applications from all qualified candidates. We thank all applicants for their interest but only those selected for interviews will be contacted.

**Please forward your resume by 4 p.m. on Friday, April 15, 2022 to:**

**Family Transition Place**  
**Fax #: (519) 942-8243**  
**jobapplication@familytransitionplace.ca**

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**Safety. Support. Hope.** Building healthier communities – one relationship at a time.

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