

Information Letter: Program Evaluation

Purpose of the Program

Family Transition Place runs a series of youth education programs designed to increase a child's healthy relationships and conflict resolution skills, as well as other skills (e.g. self-esteem, empathy, responsible decision making).



Evaluation Methods

To evaluate our programs, students are asked to complete a brief evaluation survey at the beginning of the first lesson, and at the end of the program. Completing the survey takes about 5-10 minutes. The evaluation survey asks students about their knowledge and feelings about the program topics, as well as their experience in participating in the program.

Potential Risks

It is unlikely but possible that students may be upset by the content of the questions. If the students are upset by the survey, they are encouraged to speak to the program facilitator about their feelings. Some students may find it difficult to understand the questions, so the program facilitator is present at all times to assist and clarify as needed.

Potential Benefits

Program evaluation helps Family Transition Place make sure we are offering high quality and effective programs, with positive impacts for the students involved. Potential benefits of participating in this study are that your child and other students will be able to share their preferences and experiences, so that our programs can better meet their needs.

Voluntary Participation

Participation in completing the survey is completely voluntary. If you or your child decides that they do not want to complete the survey, there will be no consequences. Your child is still welcome to participate in the group program.

Confidentiality and Privacy

The evaluation survey is anonymous and no names are attached to them. Only authorized Family Transition Place staff and researchers will have access to the evaluation survey responses. Student names or other identifying information will not be used in any reports or presentations. Information collected will only be reported as group results, and identifying information will be removed from any direct quotes.

Additional Information

If you would like a copy of the program evaluation or the final report, please contact the Youth Education Department at Family Transition Place at (519)942-4122 ext. 245.

Option to opt out

If you do not want your child to complete the program evaluation surveys, you may opt out.

To opt out, please sign this form below and ensure your child returns this form to the school staff member who has organized the group.

If this form is **not** returned, it will be implied that your child has permission to complete the program evaluation surveys.

I am signing below because I **DO NOT** want my child to complete the anonymous survey to evaluate the group program.

Student Name

Parent Signature

Date