



RESIDENTIAL COUNSELLOR

1 Year Contract

Under the direction of the Residential Program Manager, a Residential Counsellor is responsible for the operation of a 24 hour Emergency Shelter for women and their children who have experienced abuse.

Responsibilities will include:

- Providing supportive counselling, information and referral to appropriate legal, medical and housing services, and other community resources
- Responding appropriately on the crisis telephone line, text messages and walk-ins
- Completion of administrative tasks i.e. record keeping, intake procedures, reports, data entry
- Routine maintenance and security procedures

Qualifications and Core Competencies:

- Post-Secondary Education in the Social Service field or equivalent experience and specialized training
- Registered or eligible for registration with OCSWSSW
- **Knowledge of violence against women and children issues, mental health issues, addictions and homelessness**
- Feminist / ARAO/ Intersectionality working perspective
- Interpersonal and conflict resolution skills
- Crisis intervention and problem solving skills
- Advanced knowledge of community resources and how to access them
- Strong supportive and non-judgemental listening, empathy and interpersonal skills
- Knowledge of residential facility management
- Communication and report writing skills
- Organizational skills and the ability to prioritize
- Ability to work both cooperatively as a team member and independently
- Skill in the use of a personal computer for word processing
- Police Vulnerable Sector Check
- Proof of valid Ontario Driver's Licence and automobile insurance

Hours of Work: A rotating schedule of day, evening, and weekend shifts.

Family Transition Place is dedicated to achieving a workplace that reflects the diversity of the community it serves and welcomes applications from all qualified candidates.

Please forward your resume by 9:00 am Wednesday, January 23, 2019:

Email: jobapplication@familytransitionplace.ca
Fax: 519-942-8243
Mail: Family Transition Place
20 Bredin Parkway
Orangeville, ON L9W 4Z9

We thank all applicants, however, only candidates selected for an interview will be contacted.

Safety. Support. Hope. Let's build healthier communities – one relationship at a time.