



## Facility Maintenance Part-Time

Family Transition Place operates an emergency shelter, counselling and outreach programs for women and their children. Under the supervision of the Facilities Manager, the Part-Time Facility Maintenance Worker will be responsible for a variety of duties related to general repair and maintenance of the buildings and grounds of 3 facilities: 20 Bredin Parkway and 3 houses in the Town of Orangeville.

### Responsibilities will include:

- Completing minor repairs including but not limited to: drywall repair; small scale patching and painting; plumbing repairs
- Providing outdoor maintenance including tending flower beds, shrubs, lawn cutting
- Providing indoor maintenance, waste management, and cleaning
- Purchasing supplies and equipment for maintenance and repairs

### Qualifications:

- Previous experience working in home building, renovation or repair
- Working knowledge of minor plumbing repairs
- Experience completing outdoor landscaping maintenance - snow clearing, lawn cutting, flower bed maintenance
- Excellent time management skills and punctuality
- Ability to effectively manage disclosure and redirect individual appropriately
- Maintain a current understanding of feminist philosophy
- Maintain appropriate professional boundaries

### The successful candidate will be required to:

- Provide a Vulnerable Sector Police Clearance Certificate and maintain clearance requirements during course of employment
- Have a valid driver's license and insurance and access to a reliable vehicle
- Have the ability to lift up to 50lbs unassisted, work in tight spaces, climb ladders

**Hours of Work:** 18 hours per week - this may include evenings and week-ends

Family Transition Place is dedicated to achieving a workplace that reflects the diversity of the community it serves and welcomes applications from all qualified candidates.

We thank all applicants for their interest but only those selected for interviews will be contacted.

**Please forward your letter of application and resume by 4:00pm Thursday, May 31, 2018 to:**

**Mail:** Family Transition Place  
20 Bredin Parkway  
Orangeville, Ontario L9W 4Z9

**Fax #:** (519) 942-8243

**Email:** [jobapplication@familytransitionplace.ca](mailto:jobapplication@familytransitionplace.ca)

**Safety. Support. Hope.** Let's build healthier communities – one relationship at a time.